

Portrait Day Ordering Procedure



To book your individual portrait visit
<http://www.capturephoto.net/sytist/innovations-bookings/>
or scan QR Code below



**NO CUSTOMER
SERVICE STAFF
WILL BE ON SITE.**

BEFORE PORTRAIT DAY

- ✓ Make individual portrait bookings
- ✓ Follow the Step By Step instructions
- ✓ Bookings available up to 30 days prior to your Studio Portrait Day
- ✓ Bookings close 24 hours prior to 1st Portrait Day

Please Note!

- ✓ Individual Portraits will NOT be taken without a paid booking
- ✓ Booking not required for Group Only picture purchases

There is a *\$10 booking deposit (Payable through PayPal) per individual portrait which can then be applied towards your picture purchase.

**The \$10 booking deposit to reserve your Individual Portrait is non-refundable.*

On Portrait Day Show up during your group times!

After Portrait Day

You will receive an e-mail when your dancer's images are available to view and purchase. Print/Digital ordering will be available for two weeks only.

**DON'T
FORGET**

Individual Portraits will not be taken without a paid booking!

Due to
Limited Office Hours
e-mail is preferable

info@capturedancephoto.net

630-648-9067

IAC



**Below are step by step instructions
for booking your individual portrait.**

1. Use this link or QR code on front:
<http://www.capturephoto.net/sytist/innovations-bookings/>
2. Click **Book Now** on the dance you would like an individual portrait for.
3. Click on the scheduled group time for your portrait.
4. Enter your Dancers Name for this picture.
5. Click **Continue**. Then Click **Continue** again when it says there will be a deposit.
6. If you are doing multiple costumes/pictures. Click on Studio's **Booking Calendar** at the top of the page and repeat steps 2-5.
7. Once you have selected your portrait bookings, start your check out process. Enter your info and create an account, or log in to an existing account. (You will use this account to view pictures).
8. Then click **Next** to pay the deposits.
9. Click on **Continue** to PayPal to pay.

**This deposit will then become a credit
for you to use towards your picture purchase.**